

Announcement No. 28
Of the Deputy Rector for Student Affairs and Education
of October 19, 2020

on communication between students and dean's offices

1. In order to contact the Dean's offices students shall use electronic form and telephone.
2. Correspondence in paper form should be limited to the necessary minimum and submitted to the box located on the ground floor of the main hall of the Rector's Office at Żwirki i Wigury 61, next to the cloakroom.
3. Personal attendance of students should be kept to the necessary minimum.
4. Employees of the Dean's office must plan in advance the schedule of meetings with students (date, time) and make a written record of the meetings held (with the collection of basic personal and contact details for later contact in the event of a further risk of infection).
5. In case student must come to the Dena's office, precautions shall be taken when contacting with the employees in accordance with the epidemic risk (keeping a distance of at least 1.5 meters, covering the mouth and nose by all persons, hand disinfection).
6. Students should enter the Dean's office one by one at the appointed time.
7. It is forbidden for students to gather in front of dean's offices (on corridors).

Prof. dr hab. n. med. Marek Kuch

Deputy Rector for Student Affairs and
Education