

Warsaw, date: .....

.....  
student's name and surname

.....  
student number

.....  
date of receipt by the Dean's Office

.....  
field and year of study

### **APPLICATION for splitting fees into instalments**

I hereby apply for splitting into ..... instalments the fee for the ..... year of studies for:\*

- educating at part-time studies;
- educating at studies in a foreign language;
- educating foreigners at full-time studies in Polish;
- repeating classes due to unsatisfactory academic performance;
- .....

List of appended documents:

1. ....
2. ....
3. ....
4. ....
5. ....

.....  
student's signature

### **DECISION OF THE DEAN**

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I hereby consent/do not consent\* to split the fees into ..... instalments.

The instalment amount shall be PLN ..... (say: .....  
Polish zloty).

The first instalment must be paid by .....\*\*

.....  
date, Dean's signature and seal

\*delete as necessary

\*\*complete if the decision is made after 15 October, in other cases delete